

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
March 3, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM RED CROSS MONTH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved March as Red Cross Month in Lycoming County.
- 2.2 APPROVE FUEL CARD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved a fuel card (Wex/Sunoco) for use by the Adult Probation Department.
- 2.3 APPROVE CONTRACT WITH CAPP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved grant and monitoring contract with CAPP (Community Alliance for Progressive Positive Action) in the amount of \$35,000.

- 2.4 APPROVE SUB CONTRACT WITH UNITED WAY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient monitoring contract with United Way for Homeless Assistance Program.
- 2.5 APPROVE PSA WITH MARC ROSENTHAL. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Marc Rosenthal DMD MD for the prison.
- 2.6 APPROVE CONTRACT WITH VERIZON. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved contract with Verizon for centrex lines off of COSTARS contract.
- 2.7 APPROVE AGREEMENT WITH MOTOROLA. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved service agreement with Motorola for maintenance of 9-1-1 consoles for a period of 36 months.
- 2.8 APPROVE CHILD WELFARE CONTRACTS FOR C&Y. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved child welfare service contracts for children & youth:
- NHS Pennsylvania at per diems ranging from \$28.72/day to \$157.04/day for 7/1/2014 through 6/30/2015.
 - Adelphoi Village, Inc. per diems ranging from \$75.02/day to \$266.76/day for the 7/1/2015 through 6/30/2016.
 - Youth Services Agency at per diems ranging from \$153.50/day to \$175.00/day for the period 7/1/2015 through 6/30/2016.
- 2.9 APPROVE PSA FOR JOINDER. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional services agreements with the following for the Joinder Board:
- John P. Pietrovito (J. Howard Langdon Law Firm) for solicitor for Lycoming County Children and Youth Services for \$5,500/month for the period 1/1/2016 through 6/30/2017.
 - Greevy and Taylor Law Office for substitute solicitor Lycoming County Children and Youth Services at the rate of \$120/hour for the period 1/1/2016 through 6/30/2017.
- 2.10 APPROVE HUMAN SERVICES CONTRACTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Human Service Development Fund contracts for Children & Youth for the period 7/1/2015 through 6/30/2016.:
- Confer Home Health Services, LLC for \$20,000.
 - Favors Forward for \$3,000.
 - Jersey Shore Summer Recreation, Inc., for \$4,000.
 - American Rescue Workers for \$10,000.
 - YWCA, Liberty House for \$10,000.

2.11 PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved acting on each item individually.

A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-1, Mussare), PCD - Kaelyn M. Koser as full time replacement MS4 Planner - Pay grade 8 - \$38,166.82 effective 3/14/16.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), Prison - Travis D. Heap as full time Correctional Counselor - Pay grade 8 - \$19.61/hour effective 3/21/16.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), RMS - Resource Recovery - promotion of Daniel R. DeSanto as full time replacement Work Crew Foreman - Pay grade 6 - \$16.42/hour effective 3/13/16.

2.12 APPROVE PSA WITH BILLY CASPER GOLF. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Billy Casper Golf for management of White Deer Golf Course.

Steve Parlante, CFO of White Deer Golf Course provided information on the number of rounds played and revenues year to date. He said he was concerned with possible changes that would occur during a busy time.

Mr. McKernan responded that the board wants to insure long-term success.

Jamie Spencer of White Deer Golf Course expressed his frustration on the process as he understood Billy Casper was to take over March 1, 2016.

Mr. Mirabito explained the circumstances around which he felt that the Spirit Golf agreement should be reconsidered.

Mr. Mussare personally apologized at the lengthy process.

5.0 REPORTS / INFORMATION ITEMS.

5.1 John Yingling announced that the County 911 Center celebrated its 40th anniversary on February 29, 2016. He provided details of the history of the center.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Jamie Spence from White Deer thanked the Commissioners.

Frank Steckel from Williamsport readdressed his issue with the District Attorney's Office. He stated he would like an opinion from the Commissioners.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, March 8, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0), adjourned the Commissioners' Meeting at 11:06 a.m.